

HENBURY SCHOOL COUNCIL
MINUTES 17th August 2017
Conference room, Henbury School 5pm

Present: Carolyn Edwards, Robyne Jhowry, Leanne Shearer, Brenda Moore, Lauren Hofmeyer, Rod Opie, Dee-Ann Vahlberg, Patrick Berends,

Apologies: Jenny Dignan, Denholm Sargent, Helen Balatero

Opened 5.05pm

1. Minutes of the previous meeting: 8th June 2017

Deb Ellison missed under apologies in last minutes.

2. Business arising from the minutes:

- 2.1 9.3 drop is \$88000 not \$86000 – amendment to minutes required.
- 2.2 Have not received update regarding funding model.
- 2.3 Duress alarm, went out to tender – limited tender. Two did not respond, the third costed double the expected amount. DIPL declined this quote. Project manager has put out a new open tender. This costing is to include outfitting the inside of the school with external system as an addendum. This process has only just commenced. Works will occur during the Term 3/4 break and over Christmas holidays. Workers will be required to work around OSHC at this time. Given the one week stand-down, leaves five weeks, not six, to complete the works. Carolyn expressed to Education Representative that the time it has taking to rectify is good enough. If we do not hear by the next school council, council will draft a letter in a bid to expedite the process. Carolyn has also not been included in meetings surrounding this issue. Currently, staff are using mobiles and classroom phones and line of sight in the interim.
- 2.4 Bus has been delivered. The 25th of August is the official unveiling with the coffee trailer operating also.
- 2.5 Leanne and Carolyn have had multiple discussions with CDS sit construction crew regarding dust. It is currently being cleaned each weekend. Temporary fencing is in place so builders can have access for drainage and will replace when works complete. There will be a new fence erected in front of the new CDS facility. This is supposed to be similar to the fencing of our school.
- 2.6 Stamp duty money came back in.
- 2.7 Magnetic sign is up. Currently used it for July / August important dates.

- 2.8 City council are going to block out the two carparks near the entrance of the front carpark to aid traffic doing u-turn (currently need to make a three point turn).
- 2.9 Front parking – All Signs NT are still in discussions with council.

Move: Brenda Seconded: Robyne

3. Correspondence:

Correspondence In:

- 8 May 17 Senator the Hon Simon Birmingham, Needs-based funding
- 11 May 17 Minister for Indigenous Affairs, Needs-based funding
- 17 July 17 Kate Worden MLA – Local photographic companies
- 20 June 17 Eva Lawler Minister for Education, Artists in Schools Program

Correspondence Out:

Nil

4. Principal's report

- 4.1 Enrolments have dropped to 112. New student starting next week.
- 4.2 Thalia is back on 28th August. Tegan Bryan will continue as AO3. This position will then be advertised 23rd October.
- 4.3 Panel for school psychologist is underway. Carolyn is chair.
- 4.4 August 5 x CT positions will be advertised for 2018.
- 4.5 Leanne on leave 28th August and resume 13th November, Anne K will be acting in this role.
- 4.6 School camp – biggest school camp so far. Raylee and Janelle are to be commended for their excellent work coordinating this successful event. Nicole Robson oversaw programs running on campus during this time and is also to be commended. School council would like to thank staff and school for supporting a great event.
- 4.7 Higer unveiling 25th August.
- 4.8 School survey is now live. This is compulsory. Three different surveys for staff, students and families. Some questions are nationally mandated, whilst others have been devised by the school (ie staff wellbeing).
- 4.9 Science Fair 18th August, led by Joan Ocampo.
- 4.10 Family night 24th of August – Disco will also be happening at this time.

Move: Dee-Ann Seconded: Robyne

5. Treasurer's report

- 5.1 Expected income \$150,000, received \$200,000 in 2017 – FFE.
- 5.2 There is not currently a camp budget, but will look at allowing for this in 2018 once all figures are in.
- 5.3 Halikos have renewed naming rights of HCL until 2020. 2017 is the last year of \$10,000 donation (for the last three years) from Foxy.
- 5.4 Relief budget is 50% less, but student support budget has been fully utilised.
- 5.5 Exceptional circumstances will be sought as a result of Aminah's nine month absence.
- 5.6 Two additional SESOs have been added to staff for student and staff wellbeing. This was not budgeted for, but is working well for all concerned.
- 5.7 In relation to the bus, there has been a profit, which will be transferred to the HCL account.
- 5.8 Carolyn discussed with School Council possible future purchase of vehicle to tow Coffee Trailer. General quotes being sought before being brought to School Council. Consideration of maintenance for all Henbury vehicles needed in budget.
- 5.9 Leanne will send copy of financial summary to Robyne.

Move: Robyne Seconded: Brenda

6. OSHC report Delivered by Brenda on behalf of Denholm

- 6.1 Callum has requested to be paid Acting Director wages during holidays or otherwise engaged.

Approved.
- 6.2 Approval of changes for new excursion permission form. Not current excursion template.

Not approved.
- 6.3 Area for afternoon tea is cramped. Looking for bigger space. Directive is to re-arrange and tidy current space. Could use bollards or cordon off a portion of the hall area. Brenda and Carolyn will continue to liaise with Denholm around this.

Not approved.
- 6.4 Will be increasing in number next year by at least four, with additional six from mainstream settings. Needs to be considered in planning.

Move: Patrick Seconded: Dee-Ann

7. General Business

- 7.1 Annual performance report - staff attendance 2015 91.4% in Term 4. 95% not absent same time 2016. Low student turnover of 10%. Whole student cohort attendance of 84.4% in 2016. Indigenous student attendance 84%.

Move: Dee-Ann Seconded: Deb

- 7.2 NDIS Update. Brenda and Denholm continue to attend information sessions. Henbury OHSC will have to register as a business. Have been assured the department will cover any catastrophic event. Henbury OSHC will have to provide a report regarding level of support for families before they commence planning meetings with NDIS coordinators. This will need to be added into future planning document. Request for service must be in place before payment, which will have follow on effect for OSHC funding. OSHC will fit under community participation which has three levels of participation, determining costings. Breakdown as it stands would increase from \$6 to \$23 an hour without government funding, to run at current level. Recommendation regarding forum re: NDIS held in Hall, adding an NDIS admin / liaison to school budget. Robyne to email list of coordinators to Brenda.
- 7.3 Parking sign: visitor parking only / drop off-zone. Can't be drop off zone (couriers, parents at EAPs etc.). A single sign.
- 7.4 Ochre cards: Rod provided paperwork for volunteer. School will pay \$5. If taken into SafeWork, they will take photo. Need renewal annually.
- 7.5 Carolyn requires permission from School Council for the Kids Teaching Kids (KTK) conference in Melbourne. Henbury is leading the Territory in their work with KTK.

Approved by School Council.

Next meeting: 14th September

Closed at 6:32