

# HENBURY SCHOOL COUNCIL

## MINUTES

Thursday October 29, 2015

Staffroom, Henbury School 5pm

1. **Present:**

Carolyn Edwards, Rod Opie, Paula Callaghan, Robyne Jhowry, Kate Fanning, Jane Boydell, Dee-Ann Vahlberg, Jenny Dignan, Aminah Djumadi, Sarah Corry, Danny Crichton

2. **Apologies:**

Brenda Moore (proxy vote to Rod Opie)

3. **Minutes of previous meeting: 20<sup>th</sup> August 2015**

Moved Carolyn Edwards Seconded Jane Boydell

4. **Business arising from the minutes:**

The current budget status has been resolved since the last meeting. The spreadsheet was found to be corrupt and is now operating as it should and has been corrected.

5. **Correspondence:**

Correspondence In:

25.8.15	COGSO	Forum for the proposed Education Bill
26.8.15	C. Edwards	New school build photos Week 12
31.8.15	COGSO	Reminder Education Bill forum
4.9.15	C. Edwards	School Council meeting date 17.9.15
16.9.15	C. Edwards	School Council meeting cancelled
28.9.15	C. Edwards	New School photos week 17
29.9.15	C. Edwards	HCL Sponsorship tickets information
5.10.15	COGSO	Darwin School Councils AGM
7.10.15	COGSO	Education regulations feedback required.
7.10.15	COGSO	What public education parents need to Know.
12.10.15	COGSO	Final reminder AGM
19.10.15	COGSO	Your questions answered

Correspondence Out:

Nil

6. **Principal's report:**

See attached report.

The new school is continuing to take form.

The Strategic Improvement Plan ceases at the end of this year and we have permission for 2016 to be an Annual Operational Plan (AOP). We will work

on a new three year Strategic Improvement Plan when the school has migrated across to the new site.

The current projected enrolment for 2016 is 112.

2015 Perception Survey results are in the Principal's report. Suggestion to offer a prize for participating in the survey to encourage more responses.

Jane suggested a dinner as a prize.

Motion to request endorsement from School Council for a Professional Development day for teachers and parents to participate in a formal augmentative communication strategies training (signing, Tobii Eye gaze, P2go, switches and PECS). Moved Carolyn Edwards passed unanimously.

The PD day will be held in Week 2, Term 1 to enable new teachers to be trained early in the term.

Principal's report Moved Robyne Seconded Jenny

#### **7. Treasurer's report:**

Treasurer's report attached.

Our expected deficit is currently \$2631, and we will be putting in an exceptional circumstances application to recover that money.

Robyne and Leanne met on Sept 11 to discuss the budget adjustments, and review profit and loss budget analysis Jan to Aug and Jan to Dec 2015, and Accumulated Funds printouts. Reviewed funding as per 2014 formula, 3% salary increase for teachers, 2 teachers on maternity leave that should be centrally funded, and extra funding for the essential services for the Transportable.

Motion that budgets for new grants (funds external) can be added on notification of grant application success.

Motion moved by Carolyn and passed unanimously.

Motion that funds can be transferred within Job to any amount if the bottom line is the same, with email approval from School Council.

Motion moved by Carolyn and passed unanimously.

Discussed the classroom at Dripstone Middle School where the asbestos roof fell in. New computers, whiteboard etc will all need to be replaced, and negotiations are currently underway regarding insurance with Dripstone Middle Principal and the Contractor.

Treasurer's report Moved Jenny Seconded Robyne

#### **8. OSHC**

No report

## 9. **General Business**

### **The Lucky Bat cafe**

Danny Crichton from The Lucky Bat presented the current Business plan for consideration by the Henbury School Council. Papers are attached with business plan and design of space being considered for use at the front of the Opportunity Knocks site in Nightcliff.

Discussion of rent, electricity, water usage, toilet facilities, signage, insurance. A new lease would be drawn up for the Lucky Bat and the intended start for the business would be the dry season. Henbury have asked that if the business is sold in the future, the lease should include a clause that Henbury School is given first opportunity to purchase the business. Discussion about the possibility of students being paid for after-hours work.

Motion to support the continuation of negotiations for The Lucky Bat at the Opportunity Knocks site in Nightcliff. Moved Paula passed unanimously.

### **New School moving in 2016**

The handover date for the new school is June 28, 2015, (which is during the school holidays). Discussion regarding the need to have pupil free days to move from existing campus to the new school. Discussion of dates and existing public holidays.

Motion that School Council endorse our Principal of Henbury School to request the Department of Education and the Education Minister to approve Tuesday 26 – Friday 29 July as pupil free days to enable moving from the old site to the new school.

Motion was amended as above and moved via email by Carolyn Edwards and accepted via email by a majority of members of School Council.

### **Playground new school**

A draft plan of the playground was reviewed and discussed as some changes have needed to be made to move the basketball court, trampoline, climbing wall, extend the bike path, and provide shade over the water play area, due to supervision and safety issues. A speed bump will be added across the bike path with a crossing and lights.

### **Nemarluk students transitioning to Henbury – Parent gathering**

To assist with welcoming new families to our school in 2016 the School Council would like to put on a morning tea for parents of new students to Henbury to enable them to come to the school and meet members of the School Council and staff. Proposal to invite parents on a Friday while the school café is operating. Jenny will look at some date options.

### **Henbury website**

The Henbury School Council minutes on the Henbury website are from 2012. Carolyn will arrange for an Admin Officer to update the minutes on the website to include 2015 minutes.

### **Communication plans for students in 2016**

As discussed earlier there is to be a Professional Development Day to be held early in Term 1 to enable training for teachers and parents in augmentative communication strategies. As this is an essential need for many of the students at Henbury, planning and setting up the communication strategies that best suits students is time consuming but critical. Making PECS resources and setting up P2go ipods requires training and time. A suggestion to ask Carers volunteers to support resource making if needed next year.

### **Australian Electoral Commission**

At 16 years of age our students receive a letter from the AEC to join the electoral roll. Our students can receive an exclusion provision for 5 years by contacting AEC when the letter is received. Alternatively a letter from a Doctor to the AEC could result in a permanent exclusion from the electoral roll. Reminder to staff doing the TEAP meetings with parents to include these details in the discussions in Year 9 and 10 with parents.

### **Music room**

The music room is cluttered and small, but we currently don't have other available space. Carolyn will email Bill from the NT Music School to discuss removing broken instruments, and will arrange some clean-up of the space.

Motion to clean up the Music room area Moved Dee-Ann, Seconded Robyne.

### **Other**

The AGM will be Paula's last meeting. Thanks for her work as Henbury School Council Chairperson.

### **Next meeting**

Thursday 26 November 2015, 5pm