

**HENBURY SCHOOL COUNCIL**  
**Minutes, Thursday 7<sup>th</sup> May 2015**  
**Staffroom, Henbury School 5.05pm**

1. **PRESENT:** Carolyn Edwards, Janet Podsiadly, Jane Boydell, Jenny Dignan, Robyne Jhowry, Rod Opie, Leanne Shearer, Dee-Ann Vahlberg, Brenda Moore, Pat Hills
2. **APOLOGIES:** Paula Callaghan
3. **MINUTES OF THE PREVIOUS MEETING:** 26 March 2015. Minutes moved by Janet, seconded by Brenda.
4. **BUSINESS ARISING FROM THE MINUTES:** We have approval to roll over MYOB to this year. We are waiting for the 1-10 roll out of computers and then will use our budgeted computer money to continue to purchase what is needed. The surface Pros have come in.

**5. CORRESPONDENCE:**

Correspondence In:	27.3.15	Fundraiser Entertainment books
	27.3.15	Fundraiser – Brenda Moore
	27.3.15	Fundraiser – Jenny Dignan
	27.3.15	Fundraiser – Robyne Jhowry
	30.3.15	Fundraiser – Paula Callaghan
	31.3.15	Community Education Forum
	31.3.15	COGSO Isolated Parents Association
	10.4.15	COGSO Update
	14.4.15	Jo Grace resignation
	21.4.15	COGSO Finance reports
	22.4.15	Cassie Robertson INPEX re bus sponsorship
	27.4.15	COGSO School Finance training

Correspondence Out: Nil

6. **PRINCIPAL'S REPORT:** See attached report 7 May 2015
  - \$10,000 Grant from Telstra Kids Fund for eye-gaze technology.
  - \$25,000 Grant from the NT Equity Training Grants Program that will go towards the Henbury School Manufacturing Enterprise, Sense-ational Designs.
  - Special School Principal's meeting in Alice Springs.
  - Global School budget. Leanne and Carolyn to attend two information sessions on reports.

- Visible Learning professional development program and change program for systems, school leaders and teachers has been taken on by the NT Education Department. All staff have attended a Foundation Day, and Brenda has taken on the role of Impact Coach/Learning Manager.
- A computer refresh of the 1:10 computer program has commenced.
- The Casuarina Education Precinct has been launched under the banner of “excellence in public education”.

Principal’s report was moved by Jane and seconded by Dee-Ann

## **7. TREASURER’S REPORT:**

- The Finance Group have met and reviewed the financial reports. This group will continue to meet before General School Council meetings and bring issues for discussion along to the meeting.
- Our budget is currently on track and on May 12<sup>th</sup> the adjustments will show on the reports. Reports tabled at the meeting included Profit and Loss(Jan-April), Profit and Loss budget(April-Dec),Balance Sheet, Accumulated Funds Report, Receivables, Payables, Purchase register, March 2015 Global Budget-summary, Preliminary Global budget, and Employee profile report.
- A Finance meeting will be held on Monday May 25<sup>th</sup> to review the options for credit to cash, and the motion to move this option will be put to School Council members by email.
- Discussion of a person to assist the Finance Manager and Principal.

Treasurer’s report moved by Janet, seconded by Dee-Ann

## **8. OSCH**

- Our new DSS contact person is Ali Malpas for our program.
- Classroom observation sheets are being used as evaluation sheets.
- Pat is attending a conference run by QCAN which is the peak body for Queensland OSHC services.
- Vacation care for June/July looks to be on track. We are funded for 20 positions and staffing levels are good.

OSHC report moved by Robyne, seconded by Jane

## **9. GENERAL BUSINESS**

- We currently have a School Council member vacancy due to the resignation of Jo Grace. The vacancy will be advertised in the School newsletter asking for people to nominate themselves, and we will look for interested parents to be involved.
- There is a proposal to incorporate a project involving the students and staff into the new school. Suggestions include a living time capsule, sponsoring bricks and involving local businesses, Artist in residence

involvement or asking Lee Ross if she would like to be involved. Carolyn to approach Lee. There is a curved wall near the sensory room that has potential. Our current school mural at the front of the school will be moved to the new school.

- The Annual Operational Plan 2015 was tabled and endorsed. Moved Robyn, seconded Dee-Ann. This needs to be signed by our Chairperson.
- The Disability Support Pension has been a difficult and stressful process for parents trying to navigate this process individually. The senior teacher should be identifying students who are due to turn 16, referring them to Judy Grant from Student Support Services, who should then notify parents by letter and arrange a meeting at the school with Centrelink. As many of our students can't sign for themselves, the process with Centrelink and the ATO should be worked through with assistance from the school. Parents of students requiring TFNs from the ATO and applications to Centrelink for the DSP need to be advised at their Year 9 EAP or Year 10 TEAP before they are due to turn 16. Sarah will ring Robyne regarding the DSP.
- Bus sponsorship will continue with approaches to businesses who may be interested in sponsoring the bus. The next proposals will be sent out to Darwin Corporate Park and Halikos Pty Ltd.

Meeting closed at 6.40pm.

Next meeting Thursday June 4<sup>th</sup>, 2015.