

HENBURY SCHOOL COUNCIL
MINUTES
Thursday, 26th November 2015
Staffroom, Henbury School 5:05pm

1. **Present:** Paula Callaghan, Carolyn Edwards, Rod Opie, Brenda Moore, Robyne JHowry, Dee-Ann Vahlberg, Janet Podsiadly, Aminah Djumadi

2. **Apologies:** Jenny Dignan, Jane Boydell

3. **Minutes of the previous meeting: 29th October 2015**

Moved Paula Callaghan, Seconded Dee-Ann Vahlberg

4. Business arising from the minutes:

- Henbury Visit from Namarluk parents went well. Thank you Jenny for organising.
- Professional development day has been approved for Friday 5th February. Parents will be informed via newsletter as well as text.
- Music Room – Have spoken to Bill and Paul and they will work together to have it cleaned over the holiday break.
- Electoral Commission information has been forwarded to Sarah Corry who will follow up.
- Carolyn is still in the process of trying to get another visit to the new school. Carolyn and Robyne have a meeting with DOI on Monday 30th November.
- Dripstone Middle School refurbishment – currently with Ken Lehman(Department of Infrastructure) ongoing process of who will reimburse the school. Exceptional Circumstance will be put through.
- School Council Minutes form 2015 have been uploaded to the School Website.
- Sarah – Lucky Bat Café – Sarah has let Danny know our concerns. They are in the process of putting through their planning which takes 3-6weeks to be approved by other business within the complex. The next process is organising the Lease. They are due to open in March or May at the absolute latest.

5. Correspondence

Correspondence In:

All COGSO information received was emailed to all School Council Members by Carolyn Edwards.

Correspondence Out:

Nil

6. **Principals Report** – There are 19 classes at full capacity. Dripstone outreach will be merged to one classroom. Darwin High Outreach have 2 confirmed classrooms and Carolyn is still working with Principal of Casuarina Senior College for another classroom to have 2 in total at CSC. In 2016 we need 23 Classroom Teachers. We have 4 Teachers already and are still seeking another 3. We need 22 SESO's for 2016. Three positions will be advertised for Term 1 2016. Carolyn has been on 2 panels this week for an extra Assistant Principal for Term 1 2016 to assist while transitioning to the new school. The budget will be reviewed to see whether we can extend the Assistant

Principal for the rest of the year. The other panel was for the School Counsellor for the year 2016.

HCL is coming along smoothly with a total of 298 tickets sold. Advertising the live auction items via Facebook is working well.

In regards to our 2016 budget, we will be in deficit, however we will be processing exceptional circumstances to hopefully cover costs.

Motion to request from School Council for funds put aside from Henbury School Op Shop to be utilised for MOJO Collective to rebrand/refresh the school logo ready for a fresh new look at the new school. Any other left funds from the OP Shop to be distributed to general operations of the school.

Motion to request from School Council for remaining funds from HCL 2014 to be utilised for an IPAD Management System

A big thank you to Janet for your contribution on Henbury School Council. Your input has been very valuable and is important to have a classroom teacher aboard.

Principals report Moved Robyne JHowry Seconded Paula Callaghan.

7. Treasurers Report

Robyn and Aminah had a Finance Meeting Friday 13 October 2015 from 11:15am. The Budget adjustments made were discussed. Printouts of Profit and Loss Budget Analysis and Accumulated Funds for Jan to Oct 2015 were tabled and discussed.

In regards to Expenditure for the Dripstone Middle School Outreach in regards to the asbestos and refurbishing our classrooms. Carolyn and Aminah had a meeting with Dripstone Principal, Business Manager and Ken Lehman (Assistant Director-Planning & Infrastructure) to discuss who is responsible for reimbursing the school. The result was that we have to put an exceptional circumstance in with documentation of all receipts for equipment in our Outreach rooms. This will be an ongoing process.

Carolyn and Leanne have been discussing with Finance how our new school will be budgeted for Essential Services and Cleaning with the increased area of the new school. We are still yet to hear feedback.

Treasurers report Moved Robyne Seconded Dee-Ann

8. OSHC Report

OSHC have 10 students returning to the holiday program this year which is great. Staff are currently upskilling by undertaking more professional development. Pat is currently in the process of tracking down a Nurse who is trained in Medazolan to provide training. The 2IC in OSHC has successfully passed his LR License.

9. General Business

Motion to request from School Council to include updates into the fortnightly newsletter on an occasional basis. Moved by Carolyn, Seconded Paula.

Next Meeting: AGM will be held on Thursday 3rd March 2016 followed by General School Council Meeting.