

Dear Parent/Caregiver

RE: Transport for Students with Special Needs 2018

The Department of Infrastructure, Planning and Logistics (DoIPL), in conjunction with Department of Education and transport providers administer Special Needs Transport assistance to approximately 300 students in the Northern Territory every year.

To ensure transport services are provided to students at the start of the school year, all students requiring transport in 2018 need to complete and submit the Request for Special Needs Transport form to their school.

The 2018 Request for Special Needs Transport package is attached. All sections of the request are to be completed and returned to your child's school before 2 November 2017. Incomplete requests cannot be processed.

Any forms received after the 2 November 2017 may result in your application being delayed in 2018.

The Department will try to accommodate all changes to previous requests received after the last day of term 2017 however cannot guarantee transport at the beginning of Term 1 2018 and may result in students being placed on a waitlist.

Should your child not require transport assistance in 2018 please advise your school as soon as possible.

Should families/carers chose to provide transport themselves they may be eligible for assistance under the NT Conveyance Subsidy Scheme. This scheme provides assistance with the cost of daily travel for full-time students.

We appreciate your cooperation and look forward to continuing to provide a safe, friendly and efficient service for 2018. If you require any further information regarding the transport service please contact the transport coordinator at your child's school.

Copies of the Transport for Students with Special Needs Policy, Guidelines & Frequently Asked Questions can be found at
<https://education.nt.gov.au/policies/transport-for-students-with-special-needs>

Yours sincerely

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