

Expression of Interest – Management Committee –Treasurer

Voluntary Position

Darwin Skills Development Scheme Inc. (DSDS) is a community based not for profit organisation, which has delivered a range of services from its office in Darwin, since 1983. DSDS is the Sponsor for Project Employment, and Emergency Relief funds. It is managed by a volunteer Management Committee.

DSDS is currently seeking applications for the role of Treasurer on this committee. Committee members participate in regular meetings, held at 5pm, approximately every 6 weeks, and the AGM. The Treasurer takes responsibility for:

- providing advice on financial reporting to enable the Management Committee to meet its obligation in relation to financial governance
- attending to the matters before the committee with care and diligence
- contributing to strategic planning and the achievement of DSDS vision and goals
- examining proposals to test whether they are in the best financial interest of DSDS

From time to time, committee members have responsibility to undertake specific activities between and outside of meetings, to help achieve strategic objectives.

Appointment

Appointment to a position on the DSDS committee is subject to Management Committee approval.

Capability

The capabilities expected include, but are not limited to:

- accounting related skills and experience
- honesty, integrity and ability to maintain confidentiality
- leadership and initiative
- collaborative and participative approach
- commitment and passion
- understanding of the disability sector and its service systems

How to express interest

Please make initial contact with Lindy Sandrey on 89489999 or email Lindy.Sandrey@DSDS.org.au